

**19<sup>th</sup> December,2020**

To,  
Deptt. of Corporate Services- Listing,  
BSE Limited.  
1<sup>st</sup> Floor, Rotunda Building,  
Dalal Street,  
Mumbai – 400001

**Sub: Dispatch of Postal Ballot Notice.**

Dear Sir/Madam,

This is to inform you that pursuant to section 110 of the Companies Act, 2013 ("Act") and other applicable provisions of the Act, the Company has completed on 18<sup>th</sup> December,2020 the physical and electronic dispatch of the postal ballot notice dated 10<sup>th</sup> November,2020, along with postal ballot form to all the Members whose names appears in the register of members/list of beneficial owners as on 20<sup>th</sup> November,2020, (cut off date). the Postal ballot notice has been uploaded on the website of the Company [www.trejhara.com](http://www.trejhara.com).

In Compliance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Notice sent to the shareholders, seeking approval through Postal Ballot is enclosed herewith.

Kindly published the same on website of the Stock Exchange.

For **Trejhara Solutions Limited**

  
**Nilesh Kharche**  
**Company Secretary**



  
**Trejhara Solutions Limited**

(CIN: L72900MH2017PLC292340)

**Registered Office:** Unit No. 601, Sigma IT Park, Plot No. R-203, R-204, T.T.C. Industrial Estate, Rabale, Navi Mumbai - 400701.

**Tel:** +91 22 4040 8080 • **Fax:** +91 22 4040 8081 • **Email:** investor@trejhara.com • **Website:** www.trejhara.com

**POSTAL BALLOT NOTICE**

**Pursuant to Section 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014.**

Dear Member(s),

Notice is hereby given pursuant to Section 110 and other applicable provisions of the Companies Act, 2013 (the “Act”), read together with the Companies (Management and Administration) Rules, 2014, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, for obtaining assent of the Members of the Company on the resolution appended below and the same is proposed to be passed by way of postal ballot/e-voting. The explanatory statement pertaining to the said resolution setting out the material facts concerning the item and the reasons thereof, as required in terms of Section 102 of the Act, is annexed hereto along with a postal ballot form (the “Form”), for your consideration.

The Board of Directors has appointed M/s. RS & MP Associates, Company Secretaries, as the Scrutinizer for conducting the postal ballot voting process in a fair and transparent manner.

In compliance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time and pursuant to the provisions of Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014, the Company has also extended e-voting facility for its Members. For this purpose, the Company has made an arrangement with National Securities Depository Ltd (NSDL) for facilitating e-voting as an alternate for the Members to enable them to cast their votes electronically.

Members are requested to read the instructions printed on the Form for voting via physical ballot/ electronic mode. The Members who opt for voting via physical ballot are requested to return the Form in original duly completed and signed in the attached self-addressed, postage pre-paid envelope (if posted in India) so as to reach the Registrar and Transfer Agent, not later than 5.00 pm on Sunday, 17<sup>th</sup> January, 2021.

The Notice of the Postal Ballot has also been uploaded on the Company's website www.trejhara.com under 'Investors Section'.

Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report to the Chairman or the Company Secretary. The result of the voting conducted through postal ballot will be announced by the Chairman or the Company Secretary of the Company on or before Tuesday, 19<sup>th</sup> January, 2021 at the Registered Office of the Company.

**PROPOSED RESOLUTION**

**APPOINTMENT OF M/S. BANSI KHANDELWAL & CO., CHARTERED ACCOUNTANTS, AS STATUTORY AUDITORS TO FILL UP THE CASUAL VACANCY, CAUSED DUE TO RESIGNATION OF M/S. BAJRANG PARAS & CO., CHARTERED ACCOUNTANTS.**

**To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Section 139(8) and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014, or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), M/s. Banshi Khandelwal & Co. Chartered Accountants, (Firm Registration No. 145850W) be and is hereby appointed as Statutory Auditor of the Company for the Financial year 2020-2021 to fill the casual vacancy caused due to resignation of M/s. Bajrang Paras & Co., Chartered Accountants.”

**“RESOLVED FURTHER THAT** M/s. Bansi Khandelwal & Co, Chartered Accountants, shall hold the office of the Statutory Auditors of the Company until the conclusion of the next Annual General Meeting on such remuneration as may be determined by the Board of Directors or the committee thereof.”

**“RESOLVED FURTHER THAT** the Board be and is hereby authorized to do all such acts, deeds, matters, and things as may be required to give effect to above resolution from time to time.”

**“RESOLVED FURTHER THAT** all actions taken by the Board of Directors or committee thereof in connection with any matters referred to above or contemplated in the foregoing resolutions are hereby approved, ratified and confirmed in all respects.”

**By Order of the Board  
For Trejhara Solutions Limited**

sd/-  
**Nilesh Kharche**  
**Company Secretary**

Date: 10<sup>th</sup> November, 2020

**Registered Office:**

Unit No. 601, Sigma IT Park, Plot No. R-203, R-204,  
T.T.C. Industrial Estate, Rabale, Navi Mumbai - 400701

**CIN** : L72900MH2017PLC292340

**Tel** : 22 4040 8080

**Fax** : 22 4040 8081

**Email** : investor@trejhara.com

**Website** : www.trejehara.com

## NOTES AND INSTRUCTIONS:

1. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 setting out the material facts concerning the Resolution and the reasons thereof is annexed.
2. The Postal Ballot Notice is being sent to all the Members, whose names appear in the Register of Members/ Statements of beneficial ownership maintained by the Depositories, i.e., National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”) as on the close of business hours on Friday, 20<sup>th</sup> November, 2020, and a person who ceases to be a Member after the said date, should treat this Notice for information purposes only. Voting Rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on Friday, 20<sup>th</sup> November, 2020. A member cannot exercise his/ her vote by proxy on Postal Ballot.
3. As per Section 110 of the Act, read with Rule 20 & 22 of the Companies (Management and Administration) Rules 2014, as amended from time to time, the Postal Ballot Notice may be served on the members through electronic means, or by registered post/speed post or through courier service. Accordingly, Postal Ballot Notice is being sent by e-mail to those Members who have registered their e-mail address with the Company or with their Depository Participants (“DP”) unless any Member has requested for a physical copy of the same. Members who have not registered their e- mail address will receive this Postal Ballot Notice along with the Postal Ballot Form (“Ballot Form”) through permitted mode.
4. The date of dispatch of the Postal Ballot Notice shall be announced through advertisement in the following newspapers:  
Navshakti – Marathi News Paper (Regional Language),  
The Free press Journal- English newspaper
5. The Postal Ballot Notice is uploaded on the website of the Company, [www.trejhara.com](http://www.trejhara.com) and on the website of NSDL, i.e. [www.evoting.nsd.com](http://www.evoting.nsd.com).
6. Voting Period commences on Saturday, 19<sup>th</sup> December, 2020 at 9.00 am and ends on Sunday, 17<sup>th</sup> January, 2021, at 5.00 pm.
7. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is offering e-voting facility to all its Members as an alternate mode to exercise their right to vote. For this purpose, the Company has entered into an agreement with NSDL for facilitating e-voting to enable the Members to cast their votes electronically.
8. Members can opt for only one mode of voting, i.e. either by Ballot Form or e-voting. However, in case Members cast their vote by Ballot Form and e- voting, then voting done through e-voting shall prevail and voting done by Ballot Form will be treated as invalid.
9. In case a Member has not received the Postal Ballot Form and is desirous of obtaining a duplicate Ballot Form or who has been sent this Postal Ballot Form electronically does not want to avail e-voting facility organized by National Securities Depository Ltd., may write to the Company at the registered office of the Company or Email: [investor@trejhara.com](mailto:investor@trejhara.com) mentioning their folio/DP ID and Client ID No. However, duly filled in and signed duplicate Ballot Form should reach not later than the date and time specified in instructions at Serial No. A(ii) below.
10. M/s. RS & MP Associates, Company Secretaries, has been appointed as the Scrutinizer for conducting the postal ballot process in fair and transparent manner.
11. Upon completion of the scrutiny of Ballot Forms and electronic responses, the Scrutinizer will submit report to the Chairman or the Company Secretary of the Company. The results of the Postal Ballot will be declared on or before Tuesday, 19<sup>th</sup> January, 2021. The said result along with scrutinizer's report(s) will be displayed on the Company's website viz., [www.trejhara.com](http://www.trejhara.com) and the website of National Securities Depository Limited viz., [www.evoting.nsd.com](http://www.evoting.nsd.com). The results shall simultaneously be communicated to the BSE Limited and National Stock Exchange of India Limited.

12. The decision of the Scrutinizer on the validity of the Ballot Form and any other related matter shall be final.
13. The said Resolutions will be deemed to have been passed on the date of declaration of results, if approved, by the requisite majority as provided under the relevant provisions of the Companies Act, 2013 and the Rules made there under.
14. Instructions for voting:

**A. Voting through physical Ballot Form:**

- I. A Member desiring to exercise vote by Physical Postal Ballot shall complete the enclosed Postal Ballot Form with assent (FOR) or dissent (AGAINST) and send it to the Company's Registrar and Transfer Agent in the enclosed self-addressed prepaid postage Business Reply Envelope. Postage charges will be borne and paid by the Company. However, in case a Member sends the Postal Ballot by courier or registered post or delivers it in person at his expense, such Postal Ballots will also be accepted.
- II. The Postal Ballot Form, duly completed and signed by the Member(s) should be returned in the enclosed self-addressed pre-paid postage Business Reply Envelope to the Company's Registrar and Transfer Agent so as to reach there before 5.00 pm on Sunday, 17<sup>th</sup> January, 2021. Any Postal Ballot Form received after the said date shall be treated as if the reply from the Member(s) has not been received. No other form or photo copy of the Postal Ballot Form will be permitted/ accepted.
- III. Unsigned, incomplete, tick marked at both "FOR" and "AGAINST", improperly or incorrectly tick marked Ballot Forms will be rejected.
  - A. Ballot Form will also be rejected if it is received in torn, defaced or mutilated condition.
  - B. Voting through electronic means:

**How do I vote electronically using NSDL e-Voting system?**

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

**Step 1 : Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>**

**Step 2 : Cast your vote electronically on NSDL e-Voting system.**

**Details on Step 1 is mentioned below:**

**How to Log-in to NSDL e-Voting website?**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

| <b>Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical</b> | <b>Your User ID is:</b>   |
|---|---|
| a) For Members who hold shares in demat account with NSDL.            | 8 Character DP ID followed by 8 Digit Client ID<br>For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.   |
| b) For Members who hold shares in demat account with CDSL.            | 16 Digit Beneficiary ID<br>Forexample if your Beneficiary ID is 12***** then your user ID is 12*****.   |
| c) For Members holding shares in Physical Form.                       | EVEN Number followed by Folio Number registered with the company<br>For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

5. Your password details are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
  - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
  - (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a) Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
- b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
- c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address.
- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

**Details on Step 2 is given below:**

**How to cast your vote electronically on NSDL e-Voting system?**

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
3. Select "EVEN" of company for which you wish to cast your vote.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
6. Upon confirmation, the message "Vote cast successfully" will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

**Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:**

1. Members holding shares in demat mode, who have not registered their email addresses or wish to change/update communication details (Address, Bank details, Phone No. etc) are requested to contact their depository participants.
2. Members who are holding equity shares in physical form and who have not registered their email addresses or wish to change/update communication details (Address, Bank details, Phone No. etc) are advised to submit below documents to the RTA of the Company M/s. Bigshare Services Pvt Ltd.

| Sr. No | Type of Change                                       | Documents Required  |
|--------|--|---|
| 1      | Change/<br>Registered Email<br>Address/<br>Phone No. | Request letter along with self-attested copy of Permanent Account Number (PAN) card                   |
| 2      | Updating Address                                     | Request letter along with old address proof and new address proof (Aadhar card/ Electricity Bill etc) |
| 3      | Updating Bank<br>Details                             | Request letter along with cancel cheque (bearing Name of Holder) and self-attested copy of PAN card   |

Above mentioned documents can share at investor@bigshareonline.com or dispatch at 1<sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri(E), Mumbai-400059. Tel no. 022-62638200.

**C. General Guidelines for shareholders**

1. individuals, HUF, NRI etc. are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to rsmp.pcs@gmail.com with a copy marked to evoting@nsdl.co.in.

- II. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
- III. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
- IV. The e-voting period commences on Saturday, 19<sup>th</sup> December, 2020 at 9.00 am and ends on Sunday, 17<sup>th</sup> January, 2021 at 5.00 pm (both days inclusive). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is casted by the Member, he/she shall not be allowed to change it subsequently. (Note: e-Voting shall not be allowed beyond the said time.)
- V. The voting rights of Members shall be in proportion to the shares held by them in the paid up equity share capital of the Company as on cutoff date of Friday, 20<sup>th</sup> November, 2020 as per the Register of Members/ Statements of beneficial ownership maintained by the Depositories, i.e. NSDL and CDSL.

## **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

The proposed appointment of M/s. Banshi Khandelwal & Co., Chartered Accountants arose due to the casual vacancy caused due to the resignation of M/s. Bajrang Paras & Co. Chartered Accountants who was appointed as the Statutory Auditors of the Company at the annual general meeting held on 28<sup>th</sup> August, 2018. The said M/s Bajrang Paras & Co recently underwent restructuring and then has decided to shift its business focus to other financial & advisory services than audit services. Therefore, M/s Bajrang Paras & Co had expressed desire to be relieved as the statutory auditors well in advance before the end of the financial year. Consequently, the Board of Directors had approached M/s. Banshi Khandelwal & Co. (Firm Registration No. 145850W), Chartered Accountants, to act as the Statutory Auditors of the Company to fill up casual vacancy caused due to the resignation of M/s Bajrang Paras & Co. Chartered Accountants.

M/s. Banshi Khandelwal & Co., Chartered Accountants, being eligible under section 139(1) and other applicable provisions, as consented to act as the Statutory Auditors of the Company and have also confirmed that their appointment, if made, would be within the limits prescribed under the Companies Act, 2013.

The Audit Committee and the Board of Directors in their meeting held on 10<sup>th</sup> November, 2020, recommended appointment of M/s. Banshi Khandelwal & Co, Chartered Accountants as Statutory Auditors of the Company for the Financial Year 2020-2021 subject to the approval of the Members.

The members are requested to consider and approve resolution set out in Item No.1 of the Notice as Ordinary Resolution.

None of the Directors, Key managerial personnel of the Company or their relatives is concerned or interested in the said resolutions.

**By Order of the Board  
For Trejhara Solutions Limited**

sd/-  
**Nilesh Kharche**  
**Company Secretary**

Date: 10<sup>th</sup> November, 2020

**Registered Office:**

Unit No. 601, Sigma IT Park, Plot No. R-203, R-204,  
T.T.C. Industrial Estate, Rabale, Navi Mumbai - 400701

**CIN** : L72900MH2017PLC292340

**Tel** : 22 4040 8080

**Fax** : 22 4040 8081

**Email** : investor@trejhara.com

**Website** : www.trejhara.com



## TREJHARA SOLUTIONS LTD.

(CIN: L72900MH2017PLC292340)

Registered Office: Unit no. 601, Sigma IT Park, Plot no. R-203, R-204 T.T.C. Industrial Estate, Rabale Navi Mumbai - 400701.

Tel: +91 22 4040 8080; Fax: +91 22 4040 8081 • Email: investor@trejhara.com; • Website: [www.trejhara.com](http://www.trejhara.com)

### POSTAL BALLOT FORM

|   |    |  |
|---|----|--|
| 1. Name & Registered Address of the Sole / First named Member   | :- |  |
| 2. Name (s) of the Joint Holders (s), ( If any)   | :- |  |
| 3. Registered folio No./DP ID No./Client/ ID No.*<br>*(Applicable to Investors holding shares in dematerialized form) | :- |  |
| 4. Number of Share (s) held   | :- |  |

I/We hereby exercise my/our vote in respect of the below Resolution to be passed through Postal Ballot for the Business stated in the Postal Ballot Notice and Explanatory Statement annexed thereto by sending my/our assent **(FOR)** or dissent **(AGAINST)** to the said resolutions by placing the tick (✓) mark at the appropriate box below:

| Item No. | Description   | Nature of Resolution | No. of Shares | I/We assent to the Resolution (FOR) | I/We dissent to the Resolution (AGAINST) |
|----------|---|----------------------|---------------|-------------------------------------|--|
| 1        | To Appointment of M/s. Bansi Khandelwal & Co., Chartered Accountants, as Statutory Auditors to fill up the casual vacancy, caused due to resignation of M/s.Bajrang Paras & Co., Chartered Accountants. | Ordinary Resolution  |               |                                     |  |

Place:

Date:-

Signature

### ELECTRONIC VOTING PARTICULARS

| (EVEN)<br>E VOTING EVENT NUMBER | User ID | Password |
|---------------------------------|---------|----------|
| 115360                          |         |          |

Note: Please read the instructions printed overleaf carefully before exercising your vote.

## INSTRUCTIONS

### Process and manner for Members opting for voting using the physical Postal Ballot Form are as under:

1. Please complete the Postal Ballot Form in all respects and send it to the Company's Registrar and Transfer Agent in the attached self-addressed business reply envelope which shall be properly sealed with adhesive tape. Postage will be borne and paid by the Company, if posted in India. However, envelopes containing Postal Ballot Form, if sent by courier or any other secure mode at the expense of the Member but using the postage pre-paid envelope will also be accepted.
2. The self-addressed envelope bears the name and address of the Bigshare Services Pvt. Ltd., Registrar and Transfer Agent of the Company and is to the attention of the Scrutinizer appointed by the Board of Directors of the Company.

The Postal Ballot Form should be signed by the Member as per specimen registered with the Company. In case, shares are jointly held, this Form should be completed and signed (as per specimen signature registered with the Company) by the first named Member and his/ her absence, by the next named Member.

Where the Postal Ballot Form has been signed by the Authorized Representatives of a Company/ Body Corporate/ Trust/ Society, where the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/ Authority Letter together with attested specimen signature(s) of the duly authorized representatives. The holder of Power of Attorney (POA) on behalf of a Member may vote on the Postal Ballot mentioning the registration number of the POA or enclosing an attested copy of the POA. The exercise of vote by Postal Ballot is not permitted through proxy.

3. The Votes should be cast either in favour or against by putting the tick (✓) mark in the column provided for assent/ dissent. Postal Ballot Form bearing (✓) in both the columns will render the Form invalid.
4. Votes will be considered invalid on the following grounds:
  - a) If the signature of the Member does not tally with the signature registered with the Company.
  - b) If the Member has marked all his/her shares both in favour and also against the Resolution.
  - c) Neither assent nor dissent is mentioned in the Postal Ballot Form.
  - d) If the Postal Ballot Form is received torn or defaced or mutilated to an extent that is difficult for the Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against or if the signature could not be checked on one or more of the above.
  - e) If Voting is done through any other form or photocopy of the Postal Ballot Form.
  - f) If the Postal Ballot Form is unsigned.
  - g) If the envelope containing the Postal Ballot Form is received after the voting period ends.
  - h) If the Postal Ballot Form is received incomplete, improper or incorrect.
5. A member need not use all his/ her votes nor cast all his/ her votes in the same way. The Total number of shares in assent/ dissent taken together should not exceed the Member's total shareholding.

6. Duly completed Postal Ballot Forms should reach the Registrar and Transfer Agent not later than the 5.00 P.M on Sunday 17<sup>th</sup> January, 2021. Postal Ballot Forms received after that will be strictly treated as if reply from such Member has not been received.
7. A member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Registrar and Transfer Agent not later than the date specified at Sr.No. 6 above.
8. The Voting shall be reckoned on the paid up value of shares registered in the name of the Member(s) as on Friday 20<sup>th</sup> November,2020 ("Cut Off Date") as per the Register of Member of the Company and as informed to the Company as Beneficial Owners by the Depositories as on Cutoff Date.
9. The enclosed self-addressed business reply envelope is only for the limited purpose of this Postal Ballot process and the same should not be used by the Members for sending any other correspondence to the Company.
10. Members are requested not to send any paper (other than the Board Resolution/ Authority Letter as mentioned under Sr. No. 2 above) along with the Postal Ballot in the enclosed self-addressed business reply envelope. All business reply envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
11. There will be only one Postal Ballot Form for every Registered Folio/ Client ID irrespective of the number of Joint Member(s).
12. The Scrutinizer's decision on the validity of a Postal Ballot Form shall be final and binding.
13. The result of the voting on the Resolution will be declared on or before Tuesday,19<sup>th</sup> January,2020, at the Registered Office of the Company. The result will be thereafter be published on website of the company and communicated to the Stock Exchanges.
14. Any query in relating to the Resolutions proposed to be passed by Postal Ballot may be addressed in writing to the Company Secretary, Trejhara Solutions Ltd, Unit no. 601, Sigma IT Park, Plot no. R-203, R-204 T.T.C. Industrial Estate, Rabale Navi Mumbai - 400701,Maharashtra. E-mail: [investor@trejhara.com](mailto:investor@trejhara.com).

### Notes:

1. For detailed instructions on e-voting, please refer to the notes appended to the Notice of Postal Ballot and e-voting.
2. The Scrutinizer will collate the votes downloaded from the e-voting system and votes received through Postal Ballot to declare the final result for the Resolutions placed for voting by the Company.
3. Members can opt for only one mode of voting, i.e. either by Ballot Form or e-voting. However, in case Members cast their vote by Ballot Form and e-voting, then voting done through e-voting shall prevail and voting done by Ballot Form will be treated as invalid.

**19<sup>th</sup> December,2020**

To,  
Deptt. of Corporate Services- Listing,  
National Stock Exchange of India Limited,  
Exchange Plaza, Plot no. C/1, G Block,  
Bandra-Kurla Complex, Bandra (E)  
Mumbai – 400 051.

**Sub: Dispatch of Postal Ballot Notice.**

Dear Sir/Madam,

This is to inform you that pursuant to section 110 of the Companies Act, 2013 ("Act") and other applicable provisions of the Act, the Company has completed on 18<sup>th</sup> December,2020 the physical and electronic dispatch of the postal ballot notice dated 10<sup>th</sup> November,2020, along with postal ballot form to all the Members whose names appears in the register of members/list of beneficial owners as on 20<sup>th</sup> November,2020, (cut off date). the Postal ballot notice has been uploaded on the website of the Company [www.trejhara.com](http://www.trejhara.com).

In Compliance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Notice sent to the shareholders, seeking approval through Postal Ballot is enclosed herewith.

Kindly published the same on website of the Stock Exchange.

For **Trejhara Solutions Limited**

  
**Nilesh Kharche**  
Company Secretary



  
**Trejhara Solutions Limited**

(CIN: L72900MH2017PLC292340)

**Registered Office:** Unit No. 601, Sigma IT Park, Plot No. R-203, R-204, T.T.C. Industrial Estate, Rabale, Navi Mumbai - 400701.

**Tel:** +91 22 4040 8080 • **Fax:** +91 22 4040 8081 • **Email:** investor@trejhara.com • **Website:** www.trejhara.com

**POSTAL BALLOT NOTICE**

**Pursuant to Section 110 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014.**

Dear Member(s),

Notice is hereby given pursuant to Section 110 and other applicable provisions of the Companies Act, 2013 (the “Act”), read together with the Companies (Management and Administration) Rules, 2014, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, for obtaining assent of the Members of the Company on the resolution appended below and the same is proposed to be passed by way of postal ballot/e-voting. The explanatory statement pertaining to the said resolution setting out the material facts concerning the item and the reasons thereof, as required in terms of Section 102 of the Act, is annexed hereto along with a postal ballot form (the “Form”), for your consideration.

The Board of Directors has appointed M/s. RS & MP Associates, Company Secretaries, as the Scrutinizer for conducting the postal ballot voting process in a fair and transparent manner.

In compliance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time and pursuant to the provisions of Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014, the Company has also extended e-voting facility for its Members. For this purpose, the Company has made an arrangement with National Securities Depository Ltd (NSDL) for facilitating e-voting as an alternate for the Members to enable them to cast their votes electronically.

Members are requested to read the instructions printed on the Form for voting via physical ballot/ electronic mode. The Members who opt for voting via physical ballot are requested to return the Form in original duly completed and signed in the attached self-addressed, postage pre-paid envelope (if posted in India) so as to reach the Registrar and Transfer Agent, not later than 5.00 pm on Sunday, 17<sup>th</sup> January, 2021.

The Notice of the Postal Ballot has also been uploaded on the Company's website www.trejhara.com under 'Investors Section'.

Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report to the Chairman or the Company Secretary. The result of the voting conducted through postal ballot will be announced by the Chairman or the Company Secretary of the Company on or before Tuesday, 19<sup>th</sup> January, 2021 at the Registered Office of the Company.

**PROPOSED RESOLUTION**

**APPOINTMENT OF M/S. BANSI KHANDELWAL & CO., CHARTERED ACCOUNTANTS, AS STATUTORY AUDITORS TO FILL UP THE CASUAL VACANCY, CAUSED DUE TO RESIGNATION OF M/S. BAJRANG PARAS & CO., CHARTERED ACCOUNTANTS.**

**To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Section 139(8) and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014, or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), M/s. Bansri Khandelwal & Co. Chartered Accountants, (Firm Registration No. 145850W) be and is hereby appointed as Statutory Auditor of the Company for the Financial year 2020-2021 to fill the casual vacancy caused due to resignation of M/s. Bajrang Paras & Co., Chartered Accountants.”

**“RESOLVED FURTHER THAT** M/s. Bansi Khandelwal & Co, Chartered Accountants, shall hold the office of the Statutory Auditors of the Company until the conclusion of the next Annual General Meeting on such remuneration as may be determined by the Board of Directors or the committee thereof.”

**“RESOLVED FURTHER THAT** the Board be and is hereby authorized to do all such acts, deeds, matters, and things as may be required to give effect to above resolution from time to time.”

**“RESOLVED FURTHER THAT** all actions taken by the Board of Directors or committee thereof in connection with any matters referred to above or contemplated in the foregoing resolutions are hereby approved, ratified and confirmed in all respects.”

**By Order of the Board  
For Trejhara Solutions Limited**

sd/-  
**Nilesh Kharche**  
**Company Secretary**

Date: 10<sup>th</sup> November, 2020

**Registered Office:**

Unit No. 601, Sigma IT Park, Plot No. R-203, R-204,  
T.T.C. Industrial Estate, Rabale, Navi Mumbai - 400701

**CIN** : L72900MH2017PLC292340

**Tel** : 22 4040 8080

**Fax** : 22 4040 8081

**Email** : investor@trejhara.com

**Website** : www.trejhara.com

## NOTES AND INSTRUCTIONS:

1. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 setting out the material facts concerning the Resolution and the reasons thereof is annexed.
2. The Postal Ballot Notice is being sent to all the Members, whose names appear in the Register of Members/ Statements of beneficial ownership maintained by the Depositories, i.e., National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”) as on the close of business hours on Friday, 20<sup>th</sup> November, 2020, and a person who ceases to be a Member after the said date, should treat this Notice for information purposes only. Voting Rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on Friday, 20<sup>th</sup> November, 2020. A member cannot exercise his/ her vote by proxy on Postal Ballot.
3. As per Section 110 of the Act, read with Rule 20 & 22 of the Companies (Management and Administration) Rules 2014, as amended from time to time, the Postal Ballot Notice may be served on the members through electronic means, or by registered post/speed post or through courier service. Accordingly, Postal Ballot Notice is being sent by e-mail to those Members who have registered their e-mail address with the Company or with their Depository Participants (“DP”) unless any Member has requested for a physical copy of the same. Members who have not registered their e-mail address will receive this Postal Ballot Notice along with the Postal Ballot Form (“Ballot Form”) through permitted mode.
4. The date of dispatch of the Postal Ballot Notice shall be announced through advertisement in the following newspapers:  
Navshakti – Marathi News Paper (Regional Language),  
The Free press Journal- English newspaper
5. The Postal Ballot Notice is uploaded on the website of the Company, [www.trejhara.com](http://www.trejhara.com) and on the website of NSDL, i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
6. Voting Period commences on Saturday, 19<sup>th</sup> December, 2020 at 9.00 am and ends on Sunday, 17<sup>th</sup> January, 2021, at 5.00 pm.
7. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is offering e-voting facility to all its Members as an alternate mode to exercise their right to vote. For this purpose, the Company has entered into an agreement with NSDL for facilitating e-voting to enable the Members to cast their votes electronically.
8. Members can opt for only one mode of voting, i.e. either by Ballot Form or e-voting. However, in case Members cast their vote by Ballot Form and e- voting, then voting done through e-voting shall prevail and voting done by Ballot Form will be treated as invalid.
9. In case a Member has not received the Postal Ballot Form and is desirous of obtaining a duplicate Ballot Form or who has been sent this Postal Ballot Form electronically does not want to avail e-voting facility organized by National Securities Depository Ltd., may write to the Company at the registered office of the Company or Email: [investor@trejhara.com](mailto:investor@trejhara.com) mentioning their folio/DP ID and Client ID No. However, duly filled in and signed duplicate Ballot Form should reach not later than the date and time specified in instructions at Serial No. A(ii) below.
10. M/s. RS & MP Associates, Company Secretaries, has been appointed as the Scrutinizer for conducting the postal ballot process in fair and transparent manner.
11. Upon completion of the scrutiny of Ballot Forms and electronic responses, the Scrutinizer will submit report to the Chairman or the Company Secretary of the Company. The results of the Postal Ballot will be declared on or before Tuesday, 19<sup>th</sup> January, 2021. The said result along with scrutinizer's report(s) will be displayed on the Company's website viz., [www.trejhara.com](http://www.trejhara.com) and the website of National Securities Depository Limited viz., [www.evoting.nsdl.com](http://www.evoting.nsdl.com). The results shall simultaneously be communicated to the BSE Limited and National Stock Exchange of India Limited.

12. The decision of the Scrutinizer on the validity of the Ballot Form and any other related matter shall be final.
13. The said Resolutions will be deemed to have been passed on the date of declaration of results, if approved, by the requisite majority as provided under the relevant provisions of the Companies Act, 2013 and the Rules made there under.
14. Instructions for voting:

**A. Voting through physical Ballot Form:**

- I. A Member desiring to exercise vote by Physical Postal Ballot shall complete the enclosed Postal Ballot Form with assent (FOR) or dissent (AGAINST) and send it to the Company's Registrar and Transfer Agent in the enclosed self-addressed prepaid postage Business Reply Envelope. Postage charges will be borne and paid by the Company. However, in case a Member sends the Postal Ballot by courier or registered post or delivers it in person at his expense, such Postal Ballots will also be accepted.
- II. The Postal Ballot Form, duly completed and signed by the Member(s) should be returned in the enclosed self-addressed pre- paid postage Business Reply Envelope to the Company's Registrar and Transfer Agent so as to reach there before 5.00 pm on Sunday, 17<sup>th</sup> January, 2021. Any Postal Ballot Form received after the said date shall be treated as if the reply from the Member(s) has not been received. No other form or photo copy of the Postal Ballot Form will be permitted/ accepted.
- III. Unsigned, incomplete, tick marked at both "FOR" and "AGAINST", improperly or incorrectly tick marked Ballot Forms will be rejected.
  - A. Ballot Form will also be rejected if it is received in torn, defaced or mutilated condition.
  - B. Voting through electronic means:

**How do I vote electronically using NSDL e-Voting system?**

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

**Step 1 : Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>**

**Step 2 : Cast your vote electronically on NSDL e-Voting system.**

**Details on Step 1 is mentioned below:**

**How to Log-in to NSDL e-Voting website?**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

| <b>Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical</b> | <b>Your User ID is:</b>   |
|---|---|
| a) For Members who hold shares in demat account with NSDL.            | 8 Character DP ID followed by 8 Digit Client ID<br>For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.   |
| b) For Members who hold shares in demat account with CDSL.            | 16 Digit Beneficiary ID<br>Forexample if your Beneficiary ID is 12***** then your user ID is 12*****.   |
| c) For Members holding shares in Physical Form.                       | EVEN Number followed by Folio Number registered with the company<br>For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

5. Your password details are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
  - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
  - (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a) Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
- b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
- c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address.
- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

**Details on Step 2 is given below:**

**How to cast your vote electronically on NSDL e-Voting system?**

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
3. Select "EVEN" of company for which you wish to cast your vote.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
6. Upon confirmation, the message "Vote cast successfully" will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

**Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:**

1. Members holding shares in demat mode, who have not registered their email addresses or wish to change/update communication details (Address, Bank details, Phone No. etc) are requested to contact their depository participants.
2. Members who are holding equity shares in physical form and who have not registered their email addresses or wish to change/update communication details (Address, Bank details, Phone No. etc) are advised to submit below documents to the RTA of the Company M/s. Bigshare Services Pvt Ltd.

| <b>Sr. No</b> | <b>Type of Change</b>                                | <b>Documents Required</b>   |
|---------------|--|---|
| 1             | Change/<br>Registered Email<br>Address/<br>Phone No. | Request letter along with self-attested copy of Permanent Account Number (PAN) card                   |
| 2             | Updating Address                                     | Request letter along with old address proof and new address proof (Aadhar card/ Electricity Bill etc) |
| 3             | Updating Bank<br>Details                             | Request letter along with cancel cheque (bearing Name of Holder) and self-attested copy of PAN card   |

Above mentioned documents can share at investor@bigshareonline.com or dispatch at 1<sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri(E), Mumbai-400059. Tel no. 022-62638200.

**C. General Guidelines for shareholders**

1. individuals, HUF, NRI etc. are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to rsmp.pcs@gmail.com with a copy marked to evoting@nsdl.co.in.

- II. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
- III. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
- IV. The e-voting period commences on Saturday, 19<sup>th</sup> December, 2020 at 9.00 am and ends on Sunday, 17<sup>th</sup> January, 2021 at 5.00 pm (both days inclusive). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is casted by the Member, he/she shall not be allowed to change it subsequently. (Note: e-Voting shall not be allowed beyond the said time.)
- V. The voting rights of Members shall be in proportion to the shares held by them in the paid up equity share capital of the Company as on cutoff date of Friday, 20<sup>th</sup> November, 2020 as per the Register of Members/ Statements of beneficial ownership maintained by the Depositories, i.e. NSDL and CDSL.

## **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

The proposed appointment of M/s. Banshi Khandelwal & Co., Chartered Accountants arose due to the casual vacancy caused due to the resignation of M/s. Bajrang Paras & Co. Chartered Accountants who was appointed as the Statutory Auditors of the Company at the annual general meeting held on 28<sup>th</sup> August, 2018. The said M/s Bajrang Paras & Co recently underwent restructuring and then has decided to shift its business focus to other financial & advisory services than audit services. Therefore, M/s Bajrang Paras & Co had expressed desire to be relieved as the statutory auditors well in advance before the end of the financial year. Consequently, the Board of Directors had approached M/s. Banshi Khandelwal & Co. (Firm Registration No. 145850W), Chartered Accountants, to act as the Statutory Auditors of the Company to fill up casual vacancy caused due to the resignation of M/s Bajrang Paras & Co. Chartered Accountants.

M/s. Banshi Khandelwal & Co., Chartered Accountants, being eligible under section 139(1) and other applicable provisions, as consented to act as the Statutory Auditors of the Company and have also confirmed that their appointment, if made, would be within the limits prescribed under the Companies Act, 2013.

The Audit Committee and the Board of Directors in their meeting held on 10<sup>th</sup> November, 2020, recommended appointment of M/s. Banshi Khandelwal & Co, Chartered Accountants as Statutory Auditors of the Company for the Financial Year 2020-2021 subject to the approval of the Members.

The members are requested to consider and approve resolution set out in Item No.1 of the Notice as Ordinary Resolution.

None of the Directors, Key managerial personnel of the Company or their relatives is concerned or interested in the said resolutions.

**By Order of the Board  
For Trejhara Solutions Limited**

sd/-  
**Nilesh Kharche**  
**Company Secretary**

Date: 10<sup>th</sup> November, 2020

**Registered Office:**

Unit No. 601, Sigma IT Park, Plot No. R-203, R-204,  
T.T.C. Industrial Estate, Rabale, Navi Mumbai - 400701

**CIN** : L72900MH2017PLC292340

**Tel** : 22 4040 8080

**Fax** : 22 4040 8081

**Email** : investor@trejhara.com

**Website** : www.trejehara.com



## TREJHARA SOLUTIONS LTD.

(CIN: L72900MH2017PLC292340)

Registered Office: Unit no. 601, Sigma IT Park, Plot no. R-203, R-204 T.T.C. Industrial Estate, Rabale Navi Mumbai - 400701.

Tel: +91 22 4040 8080; Fax: +91 22 4040 8081 • Email: investor@trejhara.com; • Website: [www.trejhara.com](http://www.trejhara.com)

### POSTAL BALLOT FORM

|   |    |  |
|---|----|--|
| 1. Name & Registered Address of the Sole / First named Member   | :- |  |
| 2. Name (s) of the Joint Holders (s), ( If any)   | :- |  |
| 3. Registered folio No./DP ID No./Client/ ID No.*<br>*(Applicable to Investors holding shares in dematerialized form) | :- |  |
| 4. Number of Share (s) held   | :- |  |

I/We hereby exercise my/our vote in respect of the below Resolution to be passed through Postal Ballot for the Business stated in the Postal Ballot Notice and Explanatory Statement annexed thereto by sending my/our assent **(FOR)** or dissent **(AGAINST)** to the said resolutions by placing the tick (✓) mark at the appropriate box below:

| Item No. | Description   | Nature of Resolution | No. of Shares | I/We assent to the Resolution (FOR) | I/We dissent to the Resolution (AGAINST) |
|----------|---|----------------------|---------------|-------------------------------------|--|
| 1        | To Appointment of M/s. Bansi Khandelwal & Co., Chartered Accountants, as Statutory Auditors to fill up the casual vacancy, caused due to resignation of M/s.Bajrang Paras & Co., Chartered Accountants. | Ordinary Resolution  |               |                                     |  |

Place:

Date:-

Signature

### ELECTRONIC VOTING PARTICULARS

| (EVEN)<br>E VOTING EVENT NUMBER | User ID | Password |
|---------------------------------|---------|----------|
| 115360                          |         |          |

Note: Please read the instructions printed overleaf carefully before exercising your vote.

## INSTRUCTIONS

### Process and manner for Members opting for voting using the physical Postal Ballot Form are as under:

1. Please complete the Postal Ballot Form in all respects and send it to the Company's Registrar and Transfer Agent in the attached self-addressed business reply envelope which shall be properly sealed with adhesive tape. Postage will be borne and paid by the Company, if posted in India. However, envelopes containing Postal Ballot Form, if sent by courier or any other secure mode at the expense of the Member but using the postage pre-paid envelope will also be accepted.
2. The self-addressed envelope bears the name and address of the Bigshare Services Pvt. Ltd., Registrar and Transfer Agent of the Company and is to the attention of the Scrutinizer appointed by the Board of Directors of the Company.

The Postal Ballot Form should be signed by the Member as per specimen registered with the Company. In case, shares are jointly held, this Form should be completed and signed (as per specimen signature registered with the Company) by the first named Member and his/ her absence, by the next named Member.

Where the Postal Ballot Form has been signed by the Authorized Representatives of a Company/ Body Corporate/ Trust/ Society, where the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/ Authority Letter together with attested specimen signature(s) of the duly authorized representatives. The holder of Power of Attorney (POA) on behalf of a Member may vote on the Postal Ballot mentioning the registration number of the POA or enclosing an attested copy of the POA. The exercise of vote by Postal Ballot is not permitted through proxy.

3. The Votes should be cast either in favour or against by putting the tick (✓) mark in the column provided for assent/ dissent. Postal Ballot Form bearing (✓) in both the columns will render the Form invalid.
4. Votes will be considered invalid on the following grounds:
  - a) If the signature of the Member does not tally with the signature registered with the Company.
  - b) If the Member has marked all his/her shares both in favour and also against the Resolution.
  - c) Neither assent nor dissent is mentioned in the Postal Ballot Form.
  - d) If the Postal Ballot Form is received torn or defaced or mutilated to an extent that is difficult for the Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against or if the signature could not be checked on one or more of the above.
  - e) If Voting is done through any other form or photocopy of the Postal Ballot Form.
  - f) If the Postal Ballot Form is unsigned.
  - g) If the envelope containing the Postal Ballot Form is received after the voting period ends.
  - h) If the Postal Ballot Form is received incomplete, improper or incorrect.
5. A member need not use all his/ her votes nor cast all his/ her votes in the same way. The Total number of shares in assent/ dissent taken together should not exceed the Member's total shareholding.

6. Duly completed Postal Ballot Forms should reach the Registrar and Transfer Agent not later than the 5.00 P.M on Sunday 17<sup>th</sup> January, 2021. Postal Ballot Forms received after that will be strictly treated as if reply from such Member has not been received.
7. A member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Registrar and Transfer Agent not later than the date specified at Sr.No. 6 above.
8. The Voting shall be reckoned on the paid up value of shares registered in the name of the Member(s) as on Friday 20<sup>th</sup> November,2020 ("Cut Off Date") as per the Register of Member of the Company and as informed to the Company as Beneficial Owners by the Depositories as on Cutoff Date.
9. The enclosed self-addressed business reply envelope is only for the limited purpose of this Postal Ballot process and the same should not be used by the Members for sending any other correspondence to the Company.
10. Members are requested not to send any paper (other than the Board Resolution/ Authority Letter as mentioned under Sr. No. 2 above) along with the Postal Ballot in the enclosed self-addressed business reply envelope. All business reply envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
11. There will be only one Postal Ballot Form for every Registered Folio/ Client ID irrespective of the number of Joint Member(s).
12. The Scrutinizer's decision on the validity of a Postal Ballot Form shall be final and binding.
13. The result of the voting on the Resolution will be declared on or before Tuesday,19<sup>th</sup> January,2020, at the Registered Office of the Company. The result will be thereafter be published on website of the company and communicated to the Stock Exchanges.
14. Any query in relating to the Resolutions proposed to be passed by Postal Ballot may be addressed in writing to the Company Secretary, Trejhara Solutions Ltd, Unit no. 601, Sigma IT Park, Plot no. R-203, R-204 T.T.C. Industrial Estate, Rabale Navi Mumbai - 400701, Maharashtra. E-mail: [investor@trejhara.com](mailto:investor@trejhara.com).

### Notes:

1. For detailed instructions on e-voting, please refer to the notes appended to the Notice of Postal Ballot and e-voting.
2. The Scrutinizer will collate the votes downloaded from the e-voting system and votes received through Postal Ballot to declare the final result for the Resolutions placed for voting by the Company.
3. Members can opt for only one mode of voting, i.e. either by Ballot Form or e-voting. However, in case Members cast their vote by Ballot Form and e-voting, then voting done through e-voting shall prevail and voting done by Ballot Form will be treated as invalid.